

# **Quality Control Specialist**

#### **Position Overview**

The Quality Control Specialist will be responsible for establishing, implementing, and effectively managing quality assurance standards and testing procedures.

#### **Responsibilities**:

- Development of complete quality assurance program including quality standards, raw material specifications, lab testing, and contact manufacturer/vendor audits
- Manages 3<sup>rd</sup> party lab testing to ensure that agreed upon standards are met
- Assures proper documentation, reporting and record retention for all QA/QC and supply chain activity, in accordance with industry standards and governmental regulations
- Troubleshoots quality and manufacturing issues
- Manage the vendor, internal and external audit program, including preparation of audit plans, audit checklist, performing audits, preparing final reports and the implementation of corrective actions as needed
- Participates in the product development process to ensure that applicable regulations and quality standards are built into each new product design, including adequate planning for new vendor audits, raw material reviews, packaging design issues and establishing any new testing procedures that may be required
- Monitors formula changes and label revisions to assure compliance with regulatory requirements
- Prepares required responses to customer complaints, and/or regulatory inquiries
- Makes recommendations for continuous improvement of procedures

## Minimum qualifications:

- 3 years related work experience
- Must be able to work independently
- Understanding of testing methodology
- Experience and/or training in quality assurance and continuous process improvement techniques
- Familiarity with dietary supplement industry GMPs (DSHEA)

## Preferred qualifications:

• Master's Degree in a related field

## About Adaptive Health

Adaptive Health owns many of the leading wellness and nutritional supplements on the market. These brands include Nugenix<sup>®</sup>, Beneflex<sup>®</sup>, Lumiday<sup>®</sup>, Luminite<sup>®</sup>, and Peptiva<sup>®</sup>.



Adaptive Health is also the owner of Instaflex<sup>®</sup>, the nation's top-selling joint support product in GNC stores.

#### About the Team

We're a closely-knit marketing team based in Charlotte, NC. Recently named as a Top 10 Fastest Growing City in the US - and the only one in the beautiful Atlantic Coast Region -Charlotte is becoming the new hotspot for professionals. Our office is located in extremely livable "uptown" Charlotte with great views of the city's expanding skyline, floor-to-ceiling windows, plenty of natural light, a stocked kitchen, ping pong table, and close proximity to lots of good food and entertainment - including easy walking distance to home games for the Carolina Panthers, Charlotte Hornets and Charlotte Knights.

Created by our founders just after graduating college as the type of environment in which they'd love to work, our dress code is casual, there aren't a bunch of meetings, levels or bureaucracy, and you'll enjoy that rare combination of professional support and autonomy at the same time. With a genuine belief in the importance of balancing success and fun, regular team events occur, ranging from afternoons at laser tag to office ping-pong matches to after-work social gatherings. Maybe best of all, you'd be part of a winning team on the cutting edge of what we do.

Adaptive Health is committed to offering their employees competitive compensation and benefit packages. Medical, Dental, Life Insurance, Short Term Disability, 401K, generous PTO, Vacation Reimbursement Program, and more!

In the United States, Adaptive Health requires that applicants provide authorization and consent to a background check to continue in the selection process. All employment offers are contingent on meeting our background check standards. If hired, you will be required to provide documentation indicating your legal right to work in the U.S which may be verified through Adaptive Health's participation in the E-Verify program.

As an Equal Opportunity employer, Adaptive Health provides an environment that promotes individual recognition and achievement. We recruit, hire, train, compensate and promote associates without regard to race, sex, color, religion, age, national origin, disability or protected veteran status.