

++Senior Accountant

JOB SUMMARY:

Adaptive Health is searching for a passionate, full-time Senior Accountant to join our team.

The primary role will be to support the Finance and Operations Team in general accounting duties, month end close, inventory, reporting, analysis and act as backup for AR or AP when they are on vacation a few times a year. They will also be identifying, communicating and resolving accounting issues as they arise.

DUTIES & RESPONSIBILITIES:

Prepare certain weekly, monthly, and yearly accrual estimates and adjusting journal entries

Perform reconciliations, resolve discrepancies, and provide analysis of assigned general ledger accounts and reports monthly

Preparation, analysis and reporting of financial information for management

Month-end, Quarter-end, Year-End closing

Act as back-up for AP and AR a few times a year when they are on vacation

Document duties for training documents

Prepare documents for and assist with the year-end audit

Ad-hoc projects as necessary

Gain an understanding of the inventory flow and its accounting to help with issues.

Assist with the reconciliation of the annual physical inventory and cycle counts.

Review inventory adjustments and be able analyze reports

PREFERRED QUALIFICATIONS:

Bachelor's Degree in Accounting

Public Accounting experience required

Intermediate to advanced MS Excel experience required

Good knowledge of ERP/MRP management systems. Oracle Cloud or Fusion experience preferred.

Ability to gain comprehensive understanding of different software platforms quickly. Excellent verbal/written communication, organizational, and accuracy skills. Ability to work well with others and collaborate across the organization to achieve goals.

Resourcefulness and ability to work proactively and independently.

Strong analytical and problem-solving skills

Detailed, organized and independent worker with a desire to learn and ask questions

Knowledge of fixed asset accounting is a plus

Experience in a manufacturing setting is preferred

Experience in inventory is preferred

EXPERIENCE:

5 to 7 years of Accounting experience as Senior Accountant, Cost Accountant, Manufacturing Accountant, Accounting Analyst, or equivalent